

## Ecole Springfield Heights School Parent Advisory Council PAC Minutes – October 19, 2021

**Date:** Tuesday, October 19, 2021

**Time:** 6:30 p.m.

**Attendance:** Tanis Ziprick, Carrie Gillis, Julia Jestadt, Jessica Lizotte, Lesley Hall, Jana Lane, Leslie Dent, Diana Tabor, Corinna Ducharme, Ashley Hildebrand, Kathy Holmes, Arron Northwood

**Chairperson:** Lesley Hall

**Recorder:** Diana Tabor

AGENDA ITEMS	DISCUSSION	ACTION TAKEN
<b>1.0 Called to Order</b>	Lesley called the meeting to order at 6:30pm.	
<b>2.0 Chairperson's Report</b>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<b>3.0 Admin Report</b>	<p>1. On behalf of all the English program teachers, we want to thank PAC for their gift of money to each English classroom. Teachers were very excited and will put the money into facilitating activities and experiences for their students. French Immersion teachers were very understanding of the finance situation at this time, although they are cheering on a successful fundraiser this year in the hopes that they, too, will receive some funds to go towards wish lists.</p> <p>2. Staff Professional Development – On Oct. 22, MTS PD Day, staff are: attending MTS pd conferences in a wide variety of areas that connect to their own Professional Growth Plans (PGPs).</p> <p>3. Report Card Information and Student Led Conferences – teachers will be collating data collected from observations, conversations and products, compiling their findings on your child's report card on Friday, Nov 12. Report cards are open on the Tyler parent portal for viewing as of Friday, Nov 19, at some point during the day. Ensure you have booked your on-line student led time through Conference Manager, open to families as of 6:00 a.m. on Friday, Nov 5 (closed Monday, Nov 22 by 6:00 pm)</p>	

	<p>4. Remembrance Day Assembly- will be held virtually, we're working on the details.</p> <p>5. Status of Schools - With recent increases in the identified cases of COVID in the province, we know that the province will continue to review the state of schools. We are currently in "yellow" status but could be moved to "orange" or "red" at any time in the future. The division is working with the province to determine plans for each level (EY, MY, SY), in the event that we need to move from "yellow" status to another status.</p>	
<p><b>4.0 Financial Report</b> (Jana Lane)</p>	<ul style="list-style-type: none"> <li>• General account- \$6771 (\$400 designated for playground committee)</li> <li>• French- \$700 and English- \$1480 (this is leftover from when French and English did their own fundraising. Moving forward, all monies from fundraising will go into the general PAC account.</li> <li>• Motion to use the \$1800 from Jeff Browaty towards outdoor education as intended.</li> </ul>	Motion passed
<p><b>5.0 Fundraising Report</b></p>	<ul style="list-style-type: none"> <li>• School art card fundraiser is an exciting new fundraiser that is COVID friendly.</li> <li>• Fall Raffle is underway and has had a positive start.</li> </ul>	
<p><b>6.0 Lunch Program Report</b> (Jessica Lizotte and Kathy Holmes)</p>	<ul style="list-style-type: none"> <li>• Slowly hiring new supervisors. Still need a couple more in order to fully support all the classrooms.</li> </ul>	
<p><b>7.0 English sub-group Report</b></p>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<p><b>8.0 French sub-group Report</b></p>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>	
<p><b>9.0 New Business / Round Table Discussion</b> (open)</p>	<ul style="list-style-type: none"> <li>• Leslie Dent is re-starting the playground committee to work on renewing the playground and is asking for a small group of parents for the committee. Talks about this had begun previously but had to be put on hold due to COVID and the school construction.</li> </ul>	
<p><b>10.0 Meeting Adjourned</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:10pm</li> </ul>	