

# Westview Parent Council

*Supporting Excellence at Westview*

## Minutes

**October 9, 2019**

**Parent Council Members:** Crystal Honey, Sandra Olar, Lezah Evan, Dawn Henry, Nicole Gastl, Becky Parisian

**PRESENT:** Nicole Gastl, Bill Kutchma, Jeni Kutchma, Lezah Evan, Crystal Honey, Lynn Jette, Amanda Niedermayer, Richard Katch, Dawnn Henry, Sandi Olar, Andrew Hirst

**ABSENT:** Becky Parisian

**WELCOME, CALL TO ORDER @:** 7:05pm

**MINUTES REVIEW AND APPROVE (Nicole):** Approved. Crystal first. Lezah second.

**SCHOOL REPORT (Mr. Hirst Delegate):**

Enrollment

Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total
31	39	32	35	26	47	210

**New Staff:**

- Kirstin Bilous                      Grade 1 (as of November 4<sup>th</sup>)

**Building Update:**

- New grooming room 98% completed and is being used as of this week.
- Library is still in need of shelving.
- Andy will be meeting with maintenance in the next few weeks to discuss future plans for the building and school grounds.

**School Life:**

- Terry Fox run was very successful, the total money raised was over \$460.00
- We are still looking for 3 or 4 lunch monitors, if you know parents or grandparents who are interested please have them call the office (we have 1 perhaps 2 new monitors starting soon). I have contacted the Transcona Biz to place an add for monitors and reading volunteers
- Ms. Tomczyk and other staff took our bike club members on a number of bike rides, culminating in a ride to Birds Hill Park.

- The grade 5 students are going to flag football on Wednesday October 17<sup>th</sup> at Kildonan East Collegiate.
- Staff participated in a great professional development day on October 4<sup>th</sup> focused on literacy in the morning and technology in the afternoon.
- Transcona Optimist's have generously donated \$1500.00 for our breakfast program, this program will start running in early November.
- Picture Day is on October 17<sup>th</sup>.

**Request for Funds:**

In order of Priority:

1. Request for Kindergarten toys and learning tools has been submitted by Ms. Polakoff and Ms. Thomas for approximately \$745.00
2. Currently not all of our classrooms have equipment for students to take outside and play with during recess. I have asked Ms. Tomczyk to inventory what we do have and make a list of what is needed. The cost to buy age appropriate recess equipment and bins to put them in for each classroom will be approximately \$ 450.00. Is this something that parent council could help with?

**STAFFING REQUESTS:** None

**STAFFING UPDATE:** See Mr. Hirst Report

**FUNDRAISING (Dawn):**

-Laura Secord Chocolates, deadline Oct 14, counting?

-One count done already. \$4487 deposited. Huge amount still out. Had extra delivered to us (\$3000 more). Only one free return, cannot send back. We now have the prizes.

-When are we sending chocolates back? Oct 14 for parents return. The following week they are past-due. We would need the money and chocolate, or the parents responsible to pay. Send back chocolates to Laura Secord October 21

-Date for next chocolate count: Oct 17 with Dawn and Crystal at lunch time.

-Announce prizes at Halloween dance. Andy has some Jets prizes. How many prizes are there? Dawn will look into and advise.

-50/50 application

-In the mail yesterday

-Review ideas:

-Superbowl We could have ready around the Christmas concert so families can pick up then, or have a sign up sheet to gauge interest. Would there be possible confusion with the 50/50 fundraiser? Superbowl is February 2, so we could put sign-up sheets to gauge interest with the 50/50 letter and can send back. However, it is a crazy time of year. We will gauge interest for now, we can send the letter out now and make an announcement at the Halloween dance. If there is not enough response, we don't do it. Response cut off is November 15.

-myaction.com for information on a spring fundraiser. It is \$25 per book, we get \$10 back for each book sold, good profit.

### **SPECIAL LUNCH (Lezah):**

-October 24, Subway

-Possible increase in price. Form will be dropped off with information and include ingredient list. They also have ingredients online, or we can note the link on the form, especially because of the wide variety. Andy says the link to the website is sufficient. Direct link to nutritional info. Can we put it on the school website? Yes, but we still need to send home the info

-Volunteer? Lynn and Lezah

-Nov - Boston Pizza; Jan – Larche, perogies and sausage; Feb – Free Pancakes; March – Pita Pit; April – May – Grade 5 Pizza Fundraiser; June – Hotdogs (on Field Day)

### **FINANCIAL (Sandra):**

See report

-Lezah bought popcorn supplies but did not submit receipts yet.

Requests: 1) Recess Equipment: Outdoor supplies (football, soccer ball, tether ball etc...). There will be a sign in/out sheet for kits using supplies. The order has already been put in, can PAC contribute? Cost broken down is \$436 for equipment plus the cost for 10 bins = \$500. Approved to give money from PAC by Dawn (first) and Sandi (Second).

2) Kindergarten Class Supplies: Learning-stimulus toys, and water table. Cost \$740. PAC approved to donate the whole amount. Approved by Nicole (first) and Sandi (second).

-Note: Kindergarten class has more kits, so teachers account has some extra money.

### **PLAYGROUND ENHANCEMENT PROJECT (Crystal H):**

-Snow fence pines: Still need to look to see if we have some in storage.

-Mulch for trees and outdoor classroom: Dawn to touch base with contractor and advise

-Elephant swing: Crystal dealing with contractor to see if it can be fixed.

### **SPECIAL EVENTS/DANCE COORDINATOR (Becky):**

-Free Finds with dance Oct 24

- Has been advertised by Anita already
- Dance Oct 24, Grade 5's will volunteer to set up, be here @3pm to help them set up
- Volunteers: Set up: Nicole, Sandy, Dawn, Bill. Back at 6pm to finish setting up: Crystal, Sandy, Lezah
- Lezah will pick up pumpkins and canteen stuff. Will have: pumpkin-face oranges, Mike & Ikes, chocolates, chips, candy, ice-tea, and water.
- Christmas Shop, date? And information to go out after Dance.
- Concert is on Dec 17<sup>th</sup>. Talk to Drepal to ensure shop date does not conflict. Tentatively set up for:
  - Wed Dec 11: Set up in morning. Kindergartens shop in the afternoon
  - Thursday Dec 12: All day Christmas shop for the rest of the school

**OTHER:**

- Child Abuse Registries: Not brought. Needs to be done every 3 years. Need 2 pieces of ID. Can get info and do with Anita
- Bill asks Andy about playground supervision in the morning, is this improving. We now have 2 supervisors. Elephant swing is broken and kids keep going on it and can get hurt.
- Lynn: The doors lock very fast in the morning, immediately after first bell, and cannot get in. May be a safety concern. Especially during rainy days because people go in fast and the doors lock, kids are left outside and may not know to go around by themselves.
- There should be someone manning the doors at least for a couple minutes after the bell. Andy will look into changing the door-lock procedure.

**MEETING ADJOURNED: 8:10PM**

**NEXT MEETING: NOVEMBER 13, 2019**