



**École Neil Campbell School  
Parent Advisory Council Meeting  
Wednesday, November 13, 2024 at 6:30 pm**

**Present:** Carla Antoniuk (Chair), Juanita Neufeld (Secretary), Andy Hirst (Principal), Chantal Johnson (Vice Principal), Karli Friesen (Fundraising Coordinator), Marianne Scuggs (Member at Large), Reagan Silver (Guest), Jenni Danino (Guest) Holly Sigurdson (Guest) **Regrets:** Stephanie Kalicinski (Treasurer)

1. **Call To Order** - Carla opened the meeting at 6:31 pm
2. **Welcome and Introductions** - Welcome and Introductions with some new guests. Holly will be a member at Large after this meeting.
3. **Review and approval of minutes from meeting on October 9th** - Carla motions to approve the minutes, Marianne seconds. Minutes approved.
4. **Additions to the Agenda** - None
5. **Chairperson's Report** - Received an email from the online community education forum to discuss what's going on in the schools. Topics are growth in division, busing, school of choice etc. Want to talk about what we can be fundraising for - a big ticket item to focus on.
6. **Treasurer's Report** - (Juanita presented) The only changes to the PAC accounts were to the General account - just a line item relating to the Costco run for movie night. There was a reported expense of \$236.19. The closing balance for the general account is \$7306.11.
  - The other two accounts remain unchanged.
  - Hot Lunch/Munch-A-Lunch account closing at \$61.31.
  - Playground account closing at \$377.75.
  - Movie night result was a profit of \$58.87 - with one outstanding expense to be calculated.
7. **Administrator's Report**
  - 1) New Staff  
Teachers - Level 3 Educational Assistant Harmandeep Kaur

Office Staff - Steffanie Lower accepted a full-time position at another school, we have filled the position, and she will be starting in a few weeks.

Current enrollment 327 students (new kindergartener start today)

2) Thank you for your feedback regarding the Halloween parade, we received only one phone call from a parent about the parade. The parent who called was worried that they missed an email with the time of the parade when they were told of our new plans they did not express any concerns.

3) Remembrance Day Assembly was held on November 8<sup>th</sup>, students read poems, sang songs and laid wreaths created by their class. Because we held our school service on November 8<sup>th</sup> which Indigenous Veteran's day we highlighted Sargent Tommy Prince in our assembly.

4) Report cards will not be published to a Parent Portal this trimester, they will be emailed out to parents – Date has yet to be determined – most likely the week of November 18<sup>th</sup>.

5) November 21<sup>st</sup> and 22<sup>nd</sup> is parent Teacher Interviews

a. Thursday Night in person, Friday morning virtual

b. Appointments will be booked using Conference Manager again this year.

c. We are having a book fair in the library on the evening of the 21<sup>st</sup>. Mrs. Buchanan would appreciate 2 parent volunteers to help out Thursday Night and was wondering if anyone from PAC would be willing to help. Need a few volunteers to help.

d. Report card email going out - my way to remind you to look at report cards with feedback from their report cards

Upcoming events

- Nov 21 Student Led Conferences
- Nov 22 Virtual Student Led Conferences am
- Nov 22 No School
- Nov 28 Grade 5 Triple Ball Tournament
- Dec 11&12 Winter Concert - had a discussion re # of tickets etc
- Dec 20 Last Day of classes

## **8. New/Ongoing Business**

1. Donation letter progress (due Nov 15) - Stephanie is going in to count this week.
2. First Aid kit fundraiser (due Nov 20) - New fundraiser, kits are described.
3. Fundraising for? Chantal has some ideas from staff (will email me the list) - discussed contributing to the slide that is broken once they have a quote, as well as the lights for the winter concert. We will discuss pricing for both of these at our next meeting.

**School wide:**

T-shirts for school events  
Potentially a new slide  
Performance  
Rentals for the concerts

**Class specific:**

Books for classroom libraries  
Field trip coverage  
Whiteboards  
Kinetic Sand

4. Teacher appreciation (Parent teacher Nov 21-22) - Carla and Juanita to buy snacks and set up. Jenni is able to help. Carla motions to approve \$250 for snacks, Karli seconds, motion passed.
5. Funding Requests - none. Andy agrees on items that target the whole school.
6. Other - Karli asked for feedback on the First Aid fundraising package. Emailing to set up sorting for pick up.

9. **Next Meeting** - Wednesday January 8th, in person meeting in the library

10. **Adjournment** - Carla adjourned the meeting at 7:30 PM