

**École Neil Campbell School
Parent Advisory Council Meeting
Tuesday, October 7, 2025 at 6:30 pm**

Present: Andrew Andrew Hirst (Principal), Chantel Johnson (Vice Principal), Juanita Neufeld (Co-Chair), Jenni Danino (Co-Chair) (left 7:17 pm), Stephanie Kalicinski (Treasurer), Karli Friesen (Fundraising Coordinator), Marianne Scruggs (Member at Large), Holly Sigurdson (Member at Large), Julianna Taylor (guest), Ashley Derkacz (guest), Gillian Mercer (guest)

Regrets: Kyla Walton,

- 1. Call To Order** - Juanita open the meeting at 6:30 pm
- 2. Welcome and Introductions** - everyone introduced themselves
- 3. Review and Approve Minutes** - Juanita motions, Marianne seconds
- 4. Additions to the Agenda** - Move outdoor project, PAC brochure, New PAC group up in the meeting, PAC responsible for playground maintenance
- 5. Chairperson's Report**
 - Thank you to everyone who helped out to make the movie night a success. We saw some new volunteers and new faces attending. There were approx 130 people in attendance, which is lower than other years, but the weather was also so warm, it meant the gym wasn't packed and most people seemed to be actually watching the movie
 - Explained how Members at Large works - attend 3 meetings in a year and you can vote. We would love to have more in attendance as well as grow out volunteer lists
 - Fill roles of Volunteer coordinator and Secretary
- 6. Treasurer's Report**
 - There's not much to report on for September. The general account had an opening balance of \$7102.81. There was the temporary expense of the cash float for the movie night - which was redeposited in the early days of October. The only other line item was PAC's share of the new school logo t-shirts, which was \$1500. There was no revenue for this month. The closing balance for the general PAC account is \$5452,81.
 - The playground account and Hot Lunch accounts remained unchanged with closing balances of \$377.75 and \$61.31 respectively.
 - The transfer paperwork to close-out the Hot Lunch account needs to be signed - I have it in hand - and that transfer will be completed soon after.
- 7. Administrator's Report**
 - Current enrollment of 337 students (+5 from last month)
 - 2) Our new Phys-Ed t-shirts came in this month. The PE staff chose a very bright yellow.

- This fits our star theme and it's very easy to find our kids in a crowd



- September ended with a few whole school events, Terry Fox and Truth and Reconciliation. Our Truth and Reconciliation assembly was put on by staff and students, the assembly had songs, two of our grade 5's shared about their classroom treaty, and we had a reading of "When We Were Alone" by two of our grade 4 students. The students then took a reconciliation walk and met in the back forest for one last song.



- October is Ecole Neil Campbell's "I Love to Write" month. This year's school plan has a focus on student writing
 - Students will demonstrate increased writing stamina by producing longer or detailed pieces over time.
 - Students will become more proficient at generating ideas to write about.
 - All students will organize writing with a clear beginning, middle and end.
 - All students will use genre specific structures such as story elements, in narratives, or clear argument in opinion writing.
 - All students will write in complete sentences with grade level appropriate grammar and punctuation.
 - Most students will spell common and grade level words correctly, using phonemic strategies when needed. Kindergarten students will begin to

recognize letters as having meaning and the sounds associated with them.

- Students will expand their writing with relevant details and descriptive language.
- Students will revise writing to improve clarity and word choice and structure. Edits for conventions such as capitalization, punctuation and spelling.
- Students will use feedback from peers and teachers to improve writing.
- Students will be publishing writing in a neat legible format, print or digital.
- The goal for this month is to increase the chances students have to write individually and as a class.

8. New/Ongoing Business

1. **Donation Letter Response** - some questions re what other fundraisers we are doing throughout the year as well as what the money will be going towards
2. **Fundraising plan this year for approval** - Karli will update current status on:
 - September - letter deadline October 31
 - October - hot lunch - need to get the classlists input, parents will get an email Nov 6 and 7 Kinders go on older kid hallway so both classes get a chance - Marianne on the 6th/CAN DO crew, Ashley on the 5th or November 13/14th
 - November - hot lunch - Healthy Hunger - hot lunch fundraiser - once a month. Separate hallways separate days.
 - February - Bothwell - cheese and farmer sausage
 - 50/50 for events running Oct-April
 - Kernels
3. **Discussed ideas for Student Led Conferences** - Llist of new staff dietary restrictions from Andy - 2 celiac, 1 nut allergy and a verge
4. **Funding Requests** - Andy called the manager of maintenance for playground responsibility - slide(PAC) gravel (division)
5. **Outdoor Project Update** - Shade component, medicinal garden, outdoor learning space - Divisional money available. Can we repair the slide, or include shade on the structure.Canadian dermatology has grants for shade. Put in the newsletter - can someone volunteer to write grants that would be willing to volunteer. Stephanie can proofread, Gillian and Ashley. Research which ones apply. Jenni and Juanita will meet with the company Andy provided, ask some questions re grants/building options. Minor repair by maintenance (pea gravel and tinders), New pieces - PAC. Broken slide cannot be fixed so it needs to be taken out by the division?
6. **Finalize the PAC pamphlet** - get email feedback on two versions presented - QR code go to email
7. **Board's Parent Community Education Forum Ad-hoc Committee** - invitation to meeting Oct 22 @ RETSD office - Jenni and Marianne attending - Jenni RSVP

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Year at a glance:

September: PAC meeting Sept 9

Fundraiser - letter go out September 26th
Deadline: October 31st

October: PAC meeting Oct 7

Event - Oct 2nd - Movie night - Paddington in Peru

Fundraiser - Hot Lunch

November: PAC meeting Nov 4

Fundraiser - Hot Lunch

Deadline: Need to set up ASAP

Student Led Conferences - Nov 20

December: BREAK - no meeting

Dec 10/11

- 50/50 at the concert

January: PAC meeting Jan 13

Event - January 29th - French performer booked

February: PAC meeting Feb 10

Fundraiser - Bothwell Cheese

Deadline: Letter out by Feb 6th and orders due Feb 27 pick up date March 19th @ parent teacher

March: BREAK - no meeting b/c of spring break

April: PAC meeting Apr 14

Event - April 30th - Family Night booked

April 22/23 - Spring Concert

May: AGM

June: Thank you note signing

9. Next Meeting – Tuesday, November 4 in person

10. Adjournment - Juanita closed the meeting at 7:44 Pm

2025/26 Year at a Glance

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

January

February