

Meeting Name:

## Parent Advisory Council Meeting

February 13, 2019

6:30



# NEIL CAMPBELL PAC

**In Attendance:** Cortney Pachet, Jacqueline Shortridge, Barbie Sweeney, Christi Qua, Jayne Halayda, Christine Clark

**Regrets:** Erica Mahood, Jen Armstrong

### Meeting Minutes

<b>1. Call to Order</b>	6:30
<b>2. Approval of Minutes</b>	Approved as circulated.
<b>3. Additions to Agenda</b>	Introductions
<b>4. Chairperson's Report</b>	<ul style="list-style-type: none"><li>Cortney attended the MAPC Chairperson's Breakfast at Sun Valley School. Overall, no new information/ideas were generated. We'll review whether any one should attend the AGM/conference in May once the agenda has been released.</li></ul>
<b>5. Treasurer's Report</b>	<ul style="list-style-type: none"><li>Current general account balance is \$5836.37.</li><li>Valentine's Dance paid \$22.66 profit.</li><li>Hot Lunch account has \$1098.66, with some accounts receivable pending and funds available for transfer from MunchaLunch.</li><li>Playground account remains at \$377.75.</li></ul>
<b>6. Administrator's Report</b>	<p><b>School Improvements</b></p> <ul style="list-style-type: none"><li>We are weeding our school library. This has not been done for many years and the overall quality is low. We will work to have all old, outdated, inappropriate books deleted removed. The goal is to replace these books with high quality literature over the next few years.</li><li>Staff are working to make all signs in the school bilingual.</li><li>PBIS Committee is making large behaviour matrices for our walls that will be permanently mounted throughout school.</li><li>Renovations continue, following change of contractor.</li></ul> <p><b>School Events:</b></p> <ul style="list-style-type: none"><li>We had a very successful I Love to Read month in January. We had dress up days, guest readers and whole class/school activities.</li><li>We continue to have many clubs running. Gymnastic and Chess are two new clubs that students are enjoying. Calendar for clubs is posted outside the library.</li><li>Next week is Festival du Voyageur week. It will be kicked off on Tuesday with an assembly, followed by jigging club, voyageur games in gym class and bannock for the school on Friday. Dress up days will be detailed in the upcoming e-memo.</li></ul>
<b>7. New Business</b>	<p><b>1. Health &amp; Wellness Night</b> Rescheduled to Thursday, April 11 to coincide with Gardening Night. <b>Action Items:</b></p> <ul style="list-style-type: none"><li>Cortney will follow up with Katherine Ybanez, Tamara Horechko and Mandy Buss about joining us that evening.</li><li>Cortney will talk to Mr. Dyck, contact Prairie Originals</li><li>Christi to contact our WPS rep about a cyber safety presentation</li><li>Barbie to source YMCA info for families</li></ul> <p><b>2. Gently Used Book Fair</b> Profits from the Book Fair will go to purchasing French books for library. <b>Action Items:</b></p>

	<ul style="list-style-type: none"> <li>• Cortney to e-mail parents to source volunteers for set up</li> <li>• Float of \$250 has been requested</li> <li>• Cortney to e-mail Jamie</li> </ul> <p><b>3. Funding Requests</b></p> <ul style="list-style-type: none"> <li>• Outstanding request from Ms. Halayda for three vinyl bean bag chairs for her classroom library. Motion to approve the purchase/tax/delivery up to \$400 by Cortney, approved by committee.</li> <li>• Request from Ms. Qua and French teachers to purchase French books for library. Motion to approve the purchase of \$500 in books plus all profits from the book fair by Cortney, approved by committee. We will revisit this request in the spring.</li> <li>• Request from Mrs. Boroski to purchase pickle ball equipment and goalie nets. Motion to approve the purchase of up to \$500 in equipment including taxes, delivery, approved by committee.</li> </ul> <p><b>4. Get Well Gift</b></p> <ul style="list-style-type: none"> <li>• Mr. K. recently had surgery and PAC would like to send him something, since he does so much for us (particularly without us having to ask...he's awesome!). Motion to purchase a \$50 gift card for Skip the Dishes and prepare a card from us. Christi will arrange delivery.</li> </ul>
<b>8. Committee Reports</b>	
5.1 Hot Lunch	JC Taco lunch is on February 22. Orders sent to JC Taco and Sweet Impressions. <b>Action Items:</b> <ul style="list-style-type: none"> <li>• Barbie and Samantha to distribute lunch.</li> <li>• Cortney to print labels and drop off at vendor.</li> <li>• Booster Juice will be delivered for 1:30 to align with recess.</li> </ul>
5.2 Fundraising	With approval from the grade 5 teachers, we will be offering a fundraiser specifically for the grade 5s to offset the cost of their camp/end of year activities. We've decided to go with Kernels for its ease of selling and affordability. Grade 5s will be given paper forms/letters; all other families can purchase popcorn via MunchaLunch. Grade 5s will be asked to assist organization/distribution of popcorn on pick up. Cortney to meet with students when the forms are distributed to discuss expectations following spring break.  Tenderloin Meats and Bothwell Cheese will be sent out mid-to-end of April (perhaps over Easter). Delivery on May 16.
5.3 Spirit	Valentine's Dance had small profit, but attendance was good (roughly 140 kids plus roughly 60 parents).  Christi plans to hold a short assembly prior to future events to discuss expectations and review behaviour matrix to mitigate some of the challenging behaviours at the dance (running, pulling books off shelves in library, littering, etc). Christi also suggested using Room 5 instead of library and Maker's Space (provided Lego/other supplies are stowed away) in future.  Chairs seemed appreciated by parents, but may have also contributed to lack of supervision in library/hallways.
5.4 Parent Relations	Cortney will prepare text for school newsletter; Erica will design/format our page. Due to Carly by Thursday, February 21.
5.5 Appreciation	<b>Action items:</b> Cortney to purchase snacks for Staff Appreciation week (week of March 11), organize cards and small gifts, order pizza for staff on Thursday, March 14 to arrive for 3:15 so teachers can eat before the conferences. Christi will follow up with staff about any allergies/dietary restrictions.
<b>9. Next Meeting</b>	Wednesday, March 13, 2019 at 6:30.
<b>10. Adjournment</b>	7:45