

École Neil Campbell School
Parent Advisory Council Meeting
Tuesday, January 13, 2026 at 6:30 pm

Present: Andrew Hirst (Principal), Chantel Johnson (Vice Principal), Jenni Danino (Co-Chair), Stephanie Kalicinski (Treasurer), Karli Friesen (Fundraising Coordinator), Gillian Mercer (guest), Marianne (Guest)

Regrets: Juanita Neufeld (Co-Chair)

1. **Call To Order** - Jenni 6:30pm
2. **Welcome and Introductions** - everyone introduced themselves
3. **Review and Approve Minutes** - Steph motion. Karli second.
4. **Additions to the Agenda** - No
5. **Chairperson's Report**
 - Teacher's gave a nice Thank You card for the snacks during Student led conferences
 - Winter concert 50/50 ticket response was great - Stephanie to share the amount we made, but the response was excellent.
 - We will plan to do 50/50 again at the Spring concert and potentially raffle the Jets tickets as well (will discuss further under new business)
6. **Treasurer's Report**

Two months of financials to report - November and December.

 - There were no changes during this time to the playground account. The balance has remained at \$377.75 for this account.
 - In November, the General Account had expenses of \$209.72, all from the food served in the staff room during the Teacher Conferences. The revenue from the month totalled \$1091, which is from the donations from the PAC Letter.
 - In December, the General Account had expenses of \$57.86, for the supplies of the 50/50 raffle and a small error recovery from a Healthy Hunger order. The month's revenue was the earnings from the 50/50 raffle, which was \$1082.
 - The General Account had an opening balance at the beginning of November of \$5,599.53.
 - The General Account had a closing balance at the end of December of \$7504.95.
 - One cheque from HH \$325 coming in (in next report)
7. **Fundraising Coordinator Report**
 - Healthy Hunger - need a list of all student orders for staff to help organize
 - Feb 12 - Pita pit
 - Mar 12 - Edo Japan
 - April 9 -
 - May 14 -
 - June 11 -
 - Volunteers needed - Admin has confirmed that they and the grade 5s have it well handled.
 - Keep delivery time same, add list for staff.
 - Bothwell Cheese - confirmed for Feb 6th - letter to go out

8. Administrator's Report

Current enrollment of 339

- Neil Campbell's first order of new merchandise was delivered in November. I will be contacting Carberry to have the store open again later this month.
- **We have cleared off the second bulletin board in the lobby for Parent Council News, hopefully we can get a few more eyes on some of the great work being done by our PAC (post announcements, minutes from the meetings etc.)**
- December 11, 2025, we received a letter from Elise Downey the RETSD CFO informing us that our request to start raising money for a new playground has been approved by the Board (letter included with this report).
- Our winter concert "The Greatest Snowman" was a huge success this year.
 - a. 4 shows approximately 1000 friends and family were able to come and watch the show.
 - b. Funding for the lights and sound were partially covered by our new city councilor - Emma Durant Wood Cheque arrived Jan 13
 - c. PAC 50/50 draw was very successful.
- Parent Teacher Conferences took place on November 20 from 3:45 to 8:30 pm. One of the lessons I have been learning that our communication is only of value if it is accessible. Several of our newcomer families have shared with us that many of the emails and instructions that we send out are difficult for them to access due to some language barriers. I brought this up with our director of communications in the division and he has shared with me a new webpage (I don't think it has gone live yet) where parents can download the instructions for signing up for conference manager in their first language. If you hear of other barriers like this from members of our community, please let me know.

Upcoming Events:

- a. January 15 - Healthy Hunger?
- b. January 30 - Coordinated day (no school)
- c. February 2 - Co-ordinated day (no school)

9. New/Ongoing Business

1. Shade/playground company Options - vote on moving forward
 - a. Motion approved to engage with Playgrounds R us and begin dedicated fundraising.
 - i. Marianne
 - ii. Holly
2. Jets Tickets for April 11 - how to fundraise?
 - a. 50/50 style tickets at Parent/Teacher in March
 - b. Ongoing lotto license? - Karli checking
 - c. Mailout letter like beginning of the year to get more people involved?
3. Could we QR code for payment for 50/50? Also - have a table with pre-ripped strips and money and sellers in the line.
4. Family Fun Event - Brainstorm ideas:
 - a. Food trucks (would they consider donating a portion of the profits to PAC for our shade project?) - Mini donuts at minimum - repeat
 - b. Scavenger hunt was a hit - repeat
 - c. Possible invite families to bring dinner and picnic at event?
 - d. Gillian - offers grants and volunteers from RBC for events possible \$1000
 - e. Gym is available and booked in the event of rain or for another activity

- f. Let's talk science - try again
 - g. Music playing in the gym
 - h. Snack for free or provided by RBC perhaps
 - i. 50/50 raffle
 - i. Idea - wear your school shirt for discount on 50/50 tickets?
5. French Performer - booked already. Day time session at 1pm. (\$1500 total and covered by division and school) We can contribute if we are able. We did not vote on this.
 6. RETSD in the news - article published and response by email to parents. Andy recapped information about the situation and talked about the strategies and training division staff and teachers go through. Awareness has been raised and Andy is the one point person for everyone to go to first if they feel they have something to share.

Year at a glance:

January: PAC meeting Jan 13

Event - January 29th - French performer booked
RET meeting - 6:30pm

February: PAC meeting Feb 10

Fundraiser - Bothwell Cheese and sausage - confirmed to go

Deadline: Letter out by Feb 6th and orders due Feb 27 pick up date March 19th @ parent teacher

Feb 20th - French Performer at 1pm booked (\$1500 total and covered by division and school) - we have contributed in the past but haven't committed for this year.

March: BREAK - no meeting b/c of spring break

April: PAC meeting Apr 14

Event - April 30th - Family Night booked
April 22/23 - Spring Concert

May: AGM

June: Thank you note signing

10. Next Meeting – Tuesday, Feb 10th @6:30pm

11. Adjournment - Marianne, second Karli at 8:07pm

2025/26 Year at a Glance

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April						
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May						
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June						
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28	29	30				



PAC meeting 6:30pm Library



PAC Event

Oct Movie night

Jan French performer

Apr Family Fun night



Parent/Teacher conferences



School Concerts



Hot Lunch Fundraiser day



Fundraiser info out, deadline, pick up

Letter:

Sept 26 out

October 30 deadline

Bothwell:

Feb 6 out

Feb 27 deadline

Mar 19 pick up