



MINUTES

Date: Wednesday, Sept 16, 2020 **Time:** 6:30pm
Location: Virtual Meeting via TEAMS
Present: Cortney Pachet Eric Miron
Erica Mahood Christi Qua
Jacqueline Shortridge Nicole Workman
Carla Antoniuk (Recorder) Alison Gudmundson
Charlene Hatch
Regrets: Erin Wright

1. Call To Order

6:30pm

2. Welcome

3. Approval of minutes from May 7, 2020 – All

No changes.

4. Additions to the agenda – All

No additions.

5. Chair Persons Report – Cortney Pachet

MAPC update:

- Cancelled and no additional information given
- Will be watching for any updates

MunchaLunch update:

- They contacted Cortney in August for renewal
- Program is now “paused” saving \$300 for a program we will not be using this year.

6. Treasurer’s Report

- Current general account balance: \$7,492.11
- Hot Lunch Account Closing Balance \$61.31
- Playground Account at \$377.75

Water Filling station has been installed

- Has the invoice been received?
 - Christi Qua will work on getting the invoice.
- The Closing balance will decrease by around \$3,000 when this invoice is received.

7. Administrator’s Report – Christi Qua

Current updates:

- Great school start-up. Students and teachers are happy to be back at school. Our school safety plan is on the website and will be updated as needed. Letters will be sent to parents if there are changes to the plans.



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- We have a few new staff members to report:
 - Laurent Poliquin – FI K (new position)
 - Cortney Sabel – Library Tech
 - Cyndee De Lande – FI grade 4/5 (Cristina Mckay-Vielfaure mat leave)
 - Sheila Bostick - .5 resource – odd days
 - Diane Thuot-Macdonald – continuing in the TL role as Katie Stetson is on leave
 - Brian Kulczycki – Custodian -has retired – This job is currently posted.

Building Improvements:

- This summer a couple of our classrooms received new ceilings and lights. The lights are motion sensitive which are more eco-friendly.
- The water fill station the PAC purchased was installed. Thank you, PAC!

Upcoming School Events:

- There will be no events with parents (i.e. Christmas concert, Remembrance Day, Halloween Parade) as per public health guidelines.
- Student Led Conferences will be conducted on TEAMS as of Sept. 2020. This may change.
- Thursday, September 24 we will be having our Terry Fox Run at school. Donations may be made on the parent portal, students and staff are asked to wear red and white
- We are learning about residential schools. We will be observing Orange Shirt Day.

8. New Business

- No events/fundraising scheduled
- Take the time to go through Constitution
- Manage spending requests from staff

8.1 Meetings

- How often will we meet as PAC?
 - Meet again as normal (2nd Wed in October) and play it by ear as the year progresses
- Wording for the announcement in the newsletter for PAC meetings.
 - People need to ask for invite to the Teams meeting to get the link
 - It needs to be clear that this is not the forum to discuss safety and health protocols/concerns for Covid.
 - Cortney will send out a draft to review before submitting for the newsletter

8.2 Fundraising

- Christi clarifies that buying and giving are not allowed for fundraising right now. Nothing changing of hands.
 - Any companies that deliver?
- Jaqueline suggested doing a clothing order for students and staff
 - Maybe Neil Campbell masks, shirts, hoodies, sweats?
 - Community building
 - 5 years since last clothing order
 - She will ask questions about payment, pricing and delivery
- Carla suggested money donations for socks and mitts instead of physically bringing in the donations like previous years.



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8.3 Funding Requests

- Desk bikes were purchased. Original request was for 2 and PAC decided on 10. Only 5 were ordered at first because Cortney was not sure on the box size and delivery time. They have been received.
- Cortney will order the remaining 5 and arrange with school for drop off.
- Erica will make a lottery tree for Mr. Kulczycki's retirement gift (\$20)
- Funding requests
 - Only submitted electronically. Cortney will email electronic copy to Christi
 - Staff will send requests through Christi and Eric
 - No field trip requests for funding unless virtually
 - Prioritizing funding to higher grades for great memories and to keep up spirits this year!

8.3 Appreciation

- Ideas?
 - Personalized masks
 - Look into getting lotions for each classroom.
 - Jaqueline suggested CeraVe Lotion
 - Must be unscented due to allergies
 - Buy in bulk before stock runs low in stores
 - 16 classrooms (17 classes)

9. Next Meeting

Virtual Meeting via TEAMS on Wednesday, Oct 14, 2020 at 6:30pm.

10. Adjournment

Meeting adjourned at 7:45 pm