

**École Neil Campbell School
Parent Advisory Council Meeting
Tuesday, September 15th, 2026 at 6:30 pm**

Present: Andrew Hirst (Principal), Chantel Johnson (Vice Principal), Jenni Danino (Co-Chair), Karli Friesen (Fundraising Coordinator), Holly Sigurdson (Member at Large), Gillian Mercer (Member at Large), Amber McIntyre (New) and Kemisola Adeomi-Lapite

Regrets: Juanita Neufeld (Co-Chair); Stephanie Kalicinski (Treasurer); Julianna Taylor (Member at Large)

1. Call To Order - Jenni - 6:33pm
2. Welcome and Introductions
New attendee - Amber McIntyre
New attendee - Kemisola Adeomi-Lapite
3. Additions to the Agenda
 1. New Business - Volunteer information session and training - group session for certification?
4. Chairperson's Report
 1. Explain how Members at Large works - attend 3 meetings in a year and you can vote.
 2. Swings are in!
 3. Table last week, handing out brochures and collecting emails success
 4. Approve May and June's Minutes - Karli and Gillian
 5. Motion to approve to spend \$25 on candy for the open house (Juanita already purchased)
- Gillian motioned and Holly seconded.
5. Treasurer's Report - on behalf of Stephanie:
I am reporting on the financials for way back in June. At the beginning of June, the two accounts opened the month with:
\$3,412.89 for the General PAC account
\$10,736.10 for the Playground account.

The general account saw \$335.27 in expenses related to end of year staff treats and snacks for the spring event that PAC hosted. This account brought in \$22.50 in revenue through 25% of the donation that the food truck made to PAC for attending the spring event.

The playground account saw one very large expense on the books in June. \$10,000.00 was transferred out of this account to the board office to pay for the new swing set! This account also saw the food truck donation (75%), \$67.50.

The closing balance for each of these accounts for the end of June and the end of the 2025-2026 school year is:

\$3,100.12 for the General PAC account.
\$803.60 for the Playground account.

There has been no further activity in these accounts through July, August, and the first half of September.

Notes from Jenni - In our Division account, we should still have \$9,217.30. The two grants (\$45,000 total) and \$6000 grant from RBC were directly deposited to this Division account. We moved \$10,000 from PAC, so there was \$61,000 in the account before the swings. The swings were \$51,782.70 Therefore we are starting our new total between the two playground accounts at

\$10,020.90. Reminder about our fundraising percentages: Effective February 2026 and onward, all PAC fundraising totals are split 75% to playground account and 25% to general PAC account. All values listed below are specific to playground funds only.

6. Administrator's Report

- Current enrollment 333 students
- New staff members this year:
 - Edward Harms (EA2)
 - Ramanpreet Rehal (1/2 KG, 1/2 Music)
 - Angel Savard (IST)
 - Erica Glendenning (Student Teacher 3/4 E)
 - Hannah Reimer (Student Teacher 1/2 E)
- Welcoming Back
 - Madison Walker (1/2 KG, 1/2 Resource)
 - Heather Groess (Music)
- Upcoming events:
 - Terry Fox assembly September 18
 - School PD day September 25 th
 - Picture day September 28 th
 - Truth and Reconciliation Assembly and Walk September 29
 - Cross Country October 1 st @ Birds Hill park
 - Bus evacuation October 1 st & 2 nd

Andrew reported in spring of 2026 - I have sent in the schools' request to be included in the division's "Healthy Kids Communities Play Structure" grant proposal. Update - Not heard yet. We applied - no info yet. - might be a yearly grant.

School Cash online - fundraising letter/other use? - student fees first while we figure it out, then potential for other things coming. Lonni still needs to go through the report to collate.

7. New/Ongoing Business

1. Fundraising plan this year

- **Fundraiser letter** - out Sept 22; Resend Oct 29; Deadline Nov 26 (@ Student led conferences where we will also have a table)
 - Revisions to letter: Donations can be sent in anytime in the year. Any donations are greatly appreciated. Add that they can bring donations to Student lead conferences and give them to us in person. Also recommended that we add \$100 as an option and then the blank line. Resend letter October 29.
- **Healthy Hunger** - confirmed once a month. Dates confirmed so far:

• October 15 (email out Sept 24)	• March 18
• November 12	• April 15
• December 17	• May 20
• January 21	• June TBD
• February 25	
- 50/50 at concerts - confirmed. Karli to apply for lotto permits.
 - Holiday concert dates Dec 9th & 10th
 - Spring concert dates April 21st & 22nd
 - Bothwell - out Feb 4; due Feb 26; pick up Mar 23 - Dates TBC at future meeting, but Bothwell and meat as fundraiser is confirmed for the new year.
- Kernels (Fridays 2x a month on non HH days?) - Still to be considered.

- Other? Krispy Kreme - not nut free so no. Grey Cup? Glenlea? Perogies and meat before christmas - looking into
2. PAC Shirts Update - Karli - \$10 at cost - design to follow. To be confirmed at a future meeting when we have more details.
 3. Plan "Ribbon cutting" for swings
 - An official ceremony might have political issues given the election and requirements from the board (Division). Might be hard to plan and get everyone required involved.
 - Solution - school division announcement (with thanks from everyone, with special thanks to city council, division ACU etc and with photographer from the division to come take photos of PAC, swings and our kids if we give permission) - idea stays with Andy and we will revisit what is possible and when at a later date.
 - Thank you card with swing pic for Emma and Division
 - Local paper announcement (Holly looking into)
 4. Plan **Halloween Dance October 22nd 6-8 pm**
 - Video dance party with movie screen and projector - Yes. no cost. (300 capacity)
 - "Disco ball" light show speaker - school trying it out to see if this works in the large gym space
 - Fundraising purchases: Glow sticks. Gillian to look into bulk cost.
 - Asking for RSVP/Registrations? No.
 - Motion \$400 for snacks (to break even) - Motioned by Holly, Seconded by Gillian
 - Motion \$200 for glowsticks - Motioned by Holly, Seconded by Jenni
 - Motion \$150 for the float - Motioned by Karli, Seconded by Holly
 - Poster invite to be sent by **October 1** - Jenni
 - Volunteer list/forms - Karli, Jenni, Juanita, Stephanie, Gillian, Holly
 - Further decorations? To be confirmed at October 13 meeting
 5. Volunteer information session and training - group session for certification?
 - Gillian done, waiting for confirmation. Holly is almost done. Jenni, Karli and Juanita confirmed.
 - Group night needed - To be continued - left with admin, PAC will support.
 6. Funding Requests
 - I love to read month - January - have someone come in to kick it off assembly. \$500 requested - To be re-visited at future meeting when more information is available.
 7. Year at a Glance
 - Student Led Conference dates Nov 26
 - Teacher/staff snacks - what and who to be decided at a later date.
 - Raffle Jets tickets from Mr. Reimer - To be checked with him - lotto permit needed.
 8. Next Meeting – Tuesday, Oct 13th
 - No Holly and no Amber
 9. Adjournment - Jenni - 8:09pm

Year at a Glance Calendar

No School ❌

PAC meetings 📅

Events 🎃 🎉

Student Lead Conferences 🍪

Staff thank you ♥

Concerts 🎵

Fundraisers:

1. Letter 💌

2. Healthy Hunger 🍎

3. Bothwell Cheese 🧀

4. Kernels 🍿

5. Other

September 2026						
S	M	T	W	T	F	S
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13	14	15 📅	16	17	18	19
20	21	22 💌	23	24	25 ❌	26
27	28	29	30 ❌			

October 2026						
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18	19	20	21	22 🎃	23 ❌	24
25	26	27	28 ❌	29 💌	30	31

November 2026						
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22	23	24	25	26 💌	27 ❌	28
29	30					

December 2026						
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20	21 ❌	22 ❌	23 ❌	24 ❌	25 ❌	26
27	28 ❌	29 ❌	30 ❌	31 ❌		

January 2027						
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24	25	26	27	28	29	30/31

February 2027						
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28						

March 2027						
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28	29 ❌	30 ❌	31 ❌			

April 2027						
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May 2027						
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23	24 ❌	25	26	27	28 🍿	29
30	31					

June 2027						
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20	21	22	23	24	25	26
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