

**Donwood School Pac Meeting Minutes**  
**September 15, 2015**

Present: Karen Krahn, Deanne Balkissoon, Elizabeth Klassen, Tanya Horton, Noreen Koch, Connie Janzen-Winter, Tanja Winter

Admin: Ryan Francis, Christine Anderson

Regrets: Brandy Koebel, Linda Hirt, Cyndi Sawatzky, Corrina Kroeker

*Connie Opened Meeting*

Minutes were Approved

**School Report** – Christine Anderson

- Construction on a Pre-School Child Care Centre on school grounds will start in 2015
- Elevator Construction is finished
- Student Enrollment – 285
- Meet the teacher BBQ will be held September 17<sup>th</sup>
- The school is holding a peak of the Market fundraiser
- School Plan priorities are, Literacy, PBIS, Technology, AAA and ESD. We are expanding out student authors in our school library with digital and handwritten books.
- First PD session is October 9<sup>th</sup>. We are working on goal setting and portfolio development with literacy as a framework.
- Newsletters will be sent home over 3 month blocks.
- Donwood T-shirts are being made to promote school spirit. Teachers will wear the shirts every Friday
- The Greening committee will be planning a cleanup. They will repair greenhouse door, do curbing around the greenhouse, start composting.
- Picture day is October 13, 2 parent volunteers are needed

**Reports**

**Hot Lunch/Corrina** – Pizza lunch is ready to go

**Fundraising/Brandy Koebel** – Brandy asked us to make a schedule of when PAC will be responsible for fundraising.

- **As a group it was decided that the May's PAC meeting, every year, we will discuss who will do the fall fundraiser (the school administration or PAC).**
- *The staff will make a wish list for the upcoming November meeting.* We will then determine if a fundraiser is necessary in spring. We are not sure if we need the money as we still have hot lunch money coming in, which will cover our annual PAC commitments.
- We don't want money sitting in our accounts because we want the kids who worked hard at fundraising to benefit from the proceeds, but we also want to help the school wherever possible to get things that are needed.

**Secretary** – Cyndi Sawatzky stepped down but Deanne Balkissoon will continue on

**Treasurer – Noreen Koch and Linda Hirt**

General Fund – \$1851.77

Hot Lunch – \$300

Greening - \$2274.49

Fundraising - \$300

Greening Maintenance - \$2500

School/Student Support - \$1489.07

*Linda Hirt advised that she will not be able to attend any of the PAC meetings in the 2015/2016 school year due to scheduling conflicts, but she will still help out and keep her role as treasurer. Thank you Linda.*

**New Business**

- At the November meeting we need to determine what PACS fundraising money will be spent on
- The Peak of the Market fundraiser will go towards buying new lighting equipment for the gym
- It was asked if we need a PAC member on the greening committee and the admin answered no because the grant is over and big projects are done, leaving mostly maintenance at this time. This does not require a PAC member to be on the committee.
- Book fair coupons – we paid for the tickets last year and want to make sure all loose ends are tied.
- In keeping with consistency, PAC will require a request, including the breakdown of expenses, for the money that PAC has budgeted for patrols. PAC has allocated \$350.00 in the budget for patrols/conflict manager incentive
- Discussed the discontinuation of chocolate milk for sale during lunch. The school board health guidelines have been updated and this is one of the changes. It was discussed that chocolate milk could be sold or offered in hot lunches, possibly, but due to the new guidelines, it cannot be sold daily.
- The end of the year literacy celebration was a huge success.
- Next PAC meeting is November 3, 2015

