

Ecole Regent Park – Virtual Parent Advisory Council Meeting Minutes

September 15, 2025

Attendance:

Larissa Thorsteinson – Principal

Patricia Pare

Deanna Pockett – Vice Principal

Kristen Lange

Katherine Ybanez – Vice Principal

Xenia Oze

Lisa Kocis- Chair

Stephanie Nduwimana

Barb Donaldson- Vice Chair

Erick Nduwimana

Paula Vosper- Secretary

Rebecca Clarke

Tracey Ginter – Volunteer Coordinator

Jean Gardy

Carlynn Bryga- Fundraising Coordinator

1. **Call to order** by Lisa at 6:30 pm

2. **Review and adoption of minutes –**

Motion to adopt minutes –Tracey

Seconded by –Barb

3. **Chair Report –Lisa**

Welcome everyone. Tonight's meeting would like to focus on setting goals for upcoming year for fundraising, purchases for the school, review upcoming events and encourage all in attendance to feel free to ask questions.

4. **Vice Chair Report- Barb**

No report

5. **Principal Report – Larissa Thorsteinson**

School enrollment – 672

Successful start to the school year. Open house was a huge turnout and bus routine for students is underway with name tags and bus lines created for students on where to stand while waiting.

First week of school came with an assembly for all students about expected behaviors in school. This followed with a month-long school blitz for rewarding students on their behaviors. Tickets are handed out and prizes will be awarded at end of the month that include, pizza lunch for class etc.

8 new staff members this year.

Upcoming dates:

September 22 - Parent Meeting for the Quebec Field trip

September 25 - 45th Anniversary of Terry Fox – School assembly and community walk.

September 29 – Orange Shirt Day and school assembly

Bus evacuation begins in October.

Requests:

No requests at this time.

6. **Vice Principal Report-** Deanna & Katherine

Deanna:

There are 29 home rooms (2 more from last year)

Lunch Program is for grades 2-5 and majority of students stay for lunch.

This year school has transitioned to new paper copies of school agendas. Ask your child about them.

Your point of contact by grade level:

Grade 2-4 Larissa Thorsteinson

Grade 5 & 6 Katherine Ybanez

Grade 7 & 8 Deanna Pockett

Katherine:

Teamed up with M. Labelle on training the Grade 5 & 6 street patrols. In October training will begin for the Grade 5 & 6 bus patrols.

Nutrition Program providing snacks for students. Last week Grade 8 leadership team distributed containers to each classroom. They will refill them twice a week.

Stations will also be setup in the mornings for students.

7. **Fundraising report-** Carlynn

Peak of Market fundraiser is currently in progress. Order deadline is Oct 11 with delivery date Oct 22. Volunteers will be required for the Oct 22 morning delivery.

Question: Are there paper copies of order forms? Carlynn will look into.

Tentatively selected Krispy Kreme Donuts and/ raffle tickets (prizes of front row seats and parking spot to winter and band concert) as next fundraisers.

We are fundraising to provide additional playground and outdoor equipment (Picnic Tables or swings)

Paper copies of the Opt Out letters will be sent home this week.

Contact erpfundraiser@gmail.com if you have any other fundraising ideas or questions.

8. Volunteer coordinators report- Tracey

No report

10. Treasurer's report- Paul

\$100 gift card for Lucia (goodbye gift) and as well as popsicles for open house will be accounted for in October.



Projected Budget	TBD	<p>* May general account closing balance was \$3,051.69 - summer break expenditures of \$856.65 were transacted leaving an opening balance of \$2,195.14 for the current school year</p> <p>* Note additional funds in playground account in the sum \$8,388.71</p>
Estimated Project Costs	TBD	
Projects	TBD	

May 2025 balance	Summer break											
3051.69	June	July	August	September	October	November	December	January	February	March	April	May
Opening Balance	\$ 3,051.69	\$ 3,051.69	\$ 3,051.69	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14
Closing Balance	\$ 3,051.69	\$ 3,051.69	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14	\$ 2,195.14

Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	(\$856.65)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

11. Old Business:

12. New Business:

Requests:

Barb -Can we change time or date of PAC Meetings?

Approved to change meetings to 6pm from 6:30

13. Motion to accept all Reports

Motion by: Carlynn

Seconded by: Paula

14. Meeting Adjourned: 7:04pm

Next meeting virtually October 21 @ 6:00pm