

MINUTES
BIRD'S HILL SCHOOL
PARENT ADVISORY COUNCIL (PAC) AGM
Birds Hill School Library
September 27, 2023 - 6:30pm

1. Meeting called to order at 6:35 pm

1.1 In attendance: Larina R-M., Anita M., Amanda D., Sam S., Monica T., Leah Z., Lindsay M., Alisha G.
Regrets: Joanne S., Melissa W.

- Round table to introduce PAC to new members.

2. Review / Acceptance of minutes – September 27, 2023, minutes with administrative revisions

- Motion to accept minutes: Leah Z.
- 2nd: Sam S.

3. Treasurer Report (Sam):

- Report unavailable, deferred to October meeting

4. School Report (Anita M.)

- September
 - HUGE thank you for staff appreciation
 - Went to Jonesys for lunch
 - Thank you for participation in grade 5 farewell
 - Hiring for new educational assistant
 - Open house on Sept.
 - Very successful, helped kids ease into first day of school
- Upcoming
 - Every student being provided with an orange shirt for Orange Shirt Day for Sept. 30/23
 - Every month will have an orange shirt activity in the family groups
 - Focus on belonging
 - PD Day Oct. 3/23
 - Voting day
 - Parent teacher conferences and celebration of learning
 - Showcasing what the children have been learning
 - Parent teacher conference oct 18 – virtual, oct 19 – in person
 - Before report cards
 - More like a progress meeting, see the child's classroom and their work
 - Nov. 30/23 – celebration of learning
 - PD Day Dec. 1/23
 - Report cards on Dec. 4/23
 - 223 kids

5. Committee Reports

5.1 Lunch Program Committee (lunch time supervision) (Amanda)

- Hiring for a supervisor position
- Committee is looking for another member to join (volunteer), currently two members & one school representative (Joanne S., Amanda D., and principal Anita M.)
- Meetings are monthly and one hour long on a Monday evening on teams, usually same week as PAC

5.2 Fundraising (Amanda/Melissa):

- Fundraiser idea
 - Fundscript

5.3 Hot lunch (Sam):

- Hot Lunch – Oct. 4/23 – Boston Pizza

6. Playground Renewal Project (Monica)

- \$6,540.85 in Playground Fundraising Account
- \$13,313.00 has been transferred to the trust account at the division for the playground improvements in October 2022. This will give a total of \$14,313.00 in that trust.
 - The fundraising money from this school year will be transferred into the trust account before mid-June (as stated above)
- Raffle for #17 Lowry 2022-2023 season Winnipeg Jets jersey will be completed in the 2023/2024 school year.

7. New Business

7.1 PAC Elections for Executive

- Elections were held and the new executive committee is:

Chair: Larina R-M.

Vice Chair: Leah Z.

Secretary: Amanda D.

Treasurer: Sam S.

7.2 PAC Meeting dates 2024/23

- 4th Wednesday of each month
 - October 25, 2023
- Virtual meetings via TEAM during winter months:
- In person meetings during fall months:
 - October 2023
- In person meetings during spring months:

7.3 PAC General Updates

- Minutes – sent out a few days prior to a meeting.
- PAC communications – email distribution of minutes sent through emails; meeting dates are listed in the weekly newsletter from the school.

- PAC constitution – to be reviewed and updated in future meetings.

8. Meeting adjournment 7:32 pm.

Next meeting: October 25, 2023 at 6:30 pm in Bird's Hill School Library