



SHS Lunch Program Meeting

September 12, 2019

Attendees: Mike Fuellbrandt, Pam Alexander, Kathy Holmes, Krista Hemmett, Tannis Ziprick

Regrets: Daisy Russell, Stacey Kinoshita

- Call to Order 5:30 PM

- Admin report
 - School purchased pinnies for kindergarten students. Good for supervisors to see them.
 - Need info for Admin office report due Oct 18. Will get from Stacey and Daisy and budget information at the next meeting Oct 15.
 - Soccer balls needed - talk more at a future meeting

- Coordinator report
 - Near 400 registrations – mostly full payment, all opened, entered into deposit, receipts and filed. Will determine who is left, around 20 to double check
 - URIS training PD for lunch supervisors – Oct 3 at Bernie Wolfe. Stacey will give list to Pam by Sept 26 of who is attending
 - Wants to review epi pen and diabetic signs
 - Admin office will send list to Pam for students lunch fees paid by division. If students live outside the perimeter, the lunch program fees are covered by division
 - 3rd child or more are free from program fees. Needs to be added to policy and registration form. Stacey might need to reimburse if families paid that have more than 2 kids in the program
 - Staff = 14 supervisors, 4 casuals two rooms each except kindergarten

- Treasurer Report – next meeting

- Future Meeting dates: Oct 15, Jan 14, Apr 21
Budget will be discussed next meeting

Meeting adjourned @ 6:30 pm