

**Springfield Heights**  
505 Sharron Bay  
Winnipeg, MB R2G 0H8  
P. 204-663-5078  
F. 204-668-9285  
Email: shs@retsd.mb.ca

**Principal**  
Tanis Ziprick

**Vice-Principal**  
Carrie Gillis

**SHS Lunch Program**  
Kathy Holmes  
shslunchprogram@gmail.com

**Skipper Scholars  
Before & After School Program**  
P. 204-396-4203

**Little Skippers  
Kindergarten Daycare**  
P. 204-294-1083

**Transportation Department**  
P. 204-669-0202

**School Hours**  
Entry bell 8:55am  
Announcements 9:03  
AM recess 10:20-10:35  
Lunch 11:45-12:45  
PM recess 1:55-2:10  
Dismissal 3:30pm

**Office hours**  
8:00am - 4:00pm

**In Service Days**  
**Monday, April 25**



# Spring 2022

# The Springfield Splash



## A message from Administration:

Welcome back from Spring Break and Happy April! It was so nice to have our students return with excitement about new learning during our final term of the school year. As we move into “green” protocols, our staff are continuing to spread the important message of the fundamentals (social distancing, staying home when ill and hand hygiene). Staff are actively working on creating special experiences for their students, embedding the areas of the Manitoba Curricula into high interest moments that engage students.

Here are a few pieces of information to be aware of:

- Our playground continues to be icy and has many wet, muddy areas. Consider sending extra socks, rubber boots and even an extra change of clothing in case your child gets wet or muddy.
- Please continue to have your child dress for the weather, so that they are not cold during chillier morning recesses.
- We encourage you to follow our Twitter account at **@eshs\_RETSD**
- Thank you to our families for following the pick up/drop off protocols, being aware of specific times and social distancing, as well as mask wearing for adults coming onto the playground to pick up/drop off students. Your efforts to help support our students’ health and safety are truly appreciated.
- Please see page 2 of this newsletter for important details regarding the class creation process for 2022-2023.

We are looking forward to our Wellness School Fundraiser, to begin shortly! Please refer to information that is being sent home, Wednesday, April 13, 2022.

Please continue to take good care of yourself and your families.

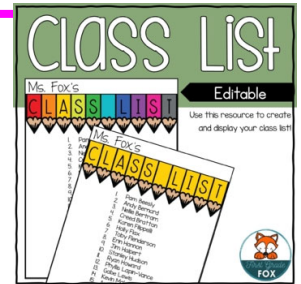
Sincerely,  
Mrs. Ziprick (Principal) and Ms. Gillis (Vice Principal)

## Your River East Transcona School Division Trustees

Ward 1	Ward 2	Ward 3	Ward 4	Ward 5
Colleen Carswell (vice-chair) 204.222.1486 ccarswell@retsd.mb.ca	Rod Giesbrecht 204.661.5984 rgiesbrecht@retsd.mb.ca	Brianne Goertzen 204.955.6782 bgoertzen@retsd.mb.ca	Peter Kotyk 204.668.4181 pkoty@retsd.mb.ca	Currently Vacant
Jerry Sodomlak (chair) 204.999.1409 jsodomlak@retsd.mb.ca	John Toews 204.663.0475 jtoews@retsd.mb.ca	Keith Morrison 204.795.3357 kmorrison@retsd.mb.ca	Susan Olynik 204.661.6440 solynik@retsd.mb.ca	

For more information about the board of trustees, visit: [www.retsd.mb.ca/BoardofTrustees](http://www.retsd.mb.ca/BoardofTrustees)

# Creation of 2022-2023 Class Lists



In May, teachers will have release time to meet to determine class lists for the 2022-2023 school year, as they have in the past at École Springfield Heights School. *This year we will have several combined classes in both English and French Immersion programs.*

Many factors go into preparing class lists. It is a complex process and we are again seeking parental understanding and support of this process. Classes are organized to maximize learning and teaching opportunities for students and for teachers. Teachers listen and talk to their students; have discussions with parents throughout the year and then using their professional judgement make the best possible placement decision for each child.

Staff teams strive to create classes that are diverse in character and balanced in all respects, including thought given to students' friendships that support best learning practices. The following are all considered when determining class lists:

- A balance of student academic needs/strengths and social functioning
- Our knowledge of social interactions and dynamics between individual students and groups of students
- A match with class configuration and staffing, including the allotment from our school division
- Placement of students new to Springfield Heights School
- Male/female ratio

**Parents can assist the class formation process by:**

- 1. Helping their children to understand the importance of class formation, and**
- 2. Supporting placements that have been made.**

Given appropriate support at home and at school, it has been our experience that the vast majority of placements are successful. Where a placement is proving to be difficult, we ask that parents and students give it the time required for friendships to develop and comfort level to increase. ***If you feel you would like to make a request for placement for the school team to consider, based on educational rationale, please contact Mrs. Ziprick through e-mail between Monday, April 18 and/or prior to Friday, April 29 (only) at [tziprick@retsd.mb.ca](mailto:tziprick@retsd.mb.ca).***

**Given the criteria used to generate class groupings, it is difficult to accommodate requests to place a particular student with another student or group of students. It is equally difficult to accommodate requests for a particular teacher, as teachers often change teaching assignments, or need to be on leaves of absence unexpectedly.**

A deadline date is important to adhere to as once the teachers have had the conversations and have grouped students together; it is very difficult to make changes as each child in a class fits together like a jigsaw puzzle. ***Please be aware that educational rationale will be considered seriously by the teaching team but it is in no way a guarantee of your child's placement.*** It is at this time that we have to trust the team's professional judgement as they have the "big picture" perspective that parents would not have.

**To assist us in planning for 2022-2023, please call the school office at 204-663-5078, if you have not already done so, if your child is not returning to ÉSHS this fall (not including those students advancing to grade 6).**

## Kindergarten Registration!!

Kindergarten Registration for the 2022-2023 school year started on **Monday, March 7th, 2022.**

We would appreciate it if parents registered their students **as soon as possible** to assist us with appropriate staffing for 2022-2023.

Please see our ÉSHS website for instructions on how to register while we are under COVID-19 restrictions.

**Kindergarten registration** is open for all children born in 2017. This means that your child must have had their 5th birthday on or before December 31st, 2017.

### Registration Required Documentation:

#### Proof of Address: (2 items are required)

- \*Driver's License
- \*Manitoba Health Card
- \*Tenancy agreement (duly signed)
- \*Offer to purchase documents (completed with signatures)
- \*Utility bill (name and corresponding address)

#### Proof of age: (1 item is required)

- \*Birth Certificate
- \*Baptismal Certificate
- \*Passport
- \*Health Card
- \*Valid Treaty Card
- \*Certificate of Birth registration, signed by Director of Vital Statistics (long pink form from the hospital at time of child's birth)



This information is very important and must be presented at the time of registration. Please pass this information to any neighbours or friends who have children ready for Kindergarten, but do not receive this newsletter. Thank you for your help.

### School of Choice

Parents/Guardians do have the ability to make a request that their child attend a different school from the one designated by their home address by the school division. School of Choice requests for students living within the River East Transcona School Division will be accepted starting March 7th, 2022, but notification of acceptance will not be available until the end of June 2022.

\*Please note that ÉSHS continues to be closed to school of choice.

**Parents must complete the form along with the registration at their catchment school.** The catchment school will then notify us of the request. Applicants will be notified by June 30th as to whether or not they have been accepted into the school of choice. For further information, please consult your school principal and the River East Transcona School Division policy JFBA.

**THESE EVENTS ARE FREE BUT YOU MUST REGISTER**

# Countdown to Kindergarten Preschool Growing & Learning Day

## Is kindergarten just around the bend for your child?

If so, we can help you stay ahead of the curve, learn a thing or two about what to expect, and have fun at the same time! If your child will be attending kindergarten in our division in the year 2022–23, you are invited to attend one of our free Pre-school Growing & Learning events this spring.

Get a taste of school and meet the friendly, helpful people you'll find in it. Kindergarten, resource, and gym teachers will be on hand with all kinds of games and activities for you to enjoy.

Meet administrators, teachers, student services staff, and community partners who have helpful information for you. You can even get your child's hearing and vision screened. The activities/screening stations take approximately 60 minutes to complete.

**Registration begins April 4, 2022**

204.669.4043

[kinderlinks@retsd.mb.ca](mailto:kinderlinks@retsd.mb.ca)

[www.retsd.mb.ca](http://www.retsd.mb.ca)

### Event schedule

Meet administrators, teachers, and community partners at the host sites listed below. Families are welcome to pick the event that works best for their schedule. The activities/screening stations take approximately 60 minutes to complete.

**Springfield Heights, Lord Wolseley, Polson, Princess Margaret, Neil Campbell, Angus McKay and Prince Edward:**

**Wednesday, April 27 from 4:30 –7 p.m. at  
Angus McKay School, 850 Woodvale St.**

*Please note: To ensure the safety of participants and allow for maximum social distancing at this event, please have one parent/caregiver attend with their child, wherever possible.*



## SIS (Safe and Inclusive Schools)

Springfield Heights Safe and Inclusive Schools (SIS) committee has met several times this year to plan and support Positive Behavior Interventions in School (PBIS). Many different strategies are in place to support positive behaviors at Springfield Heights such as school wide expectations taught and visually displayed in each classroom, Dolphin Tails, Dolphin Tail Blitz, and whole class rewards systems for the school expectations. Dolphin Tails is a public acknowledgement of the school wide behavior expectations to be safe, responsible, and respectful, and are recorded electronically by teachers. A few Dolphin Tails are shared on the morning announcements each day.

SIS ran a Dolphin Tails blitz in the fall and handed out small incentives to students for positive behaviors. We are about to run another Blitz in the Spring with a focus on positive recess behaviors, which will include a whole class rewards system where classes can earn fun choices like extra time in the gym recess, extra reading time, pajama day, a movie afternoon, or other ideas they work out with their teachers. We also look forward to handing out some sensory tools for each classroom to create a chill zone for students who need to take a little break during the day to help self-regulate.

We always enjoy seeing our students displaying their kindness and respect and look forward to continuing to work with all of our students on positive behaviour choices.

SHS GENERAL EXPECTATIONS		
BE SAFE	BE RESPONSIBLE	BE RESPECTFUL
Hands and feet to yourself	Make good choices	Use kind and polite words
Stay with your group in your area	Do your job and let others do theirs	Listen
Walk	Follow adult instructions	Use a level 2 voice
	Be prepared and on time	Take care of people, places and things

SHS - attentes générales		
La sécurité	La responsabilité	Le respect
garde les mains et les pieds à toi-même	fais des bons choix	utilise des paroles gentilles
reste avec ton groupe	fais ton travail et laisse les autres travailler	écoute
marche	suis les directives	prends soin des personnes, des places et des choses
	sois prêt et à l'heure	niveau 2

### ÉSHS Twitter Page

We hope you all follow our ÉSHS Twitter page for important school updates and celebrations!

@eshs\_RETSD

## ÉSHS Patrols for the 2022-2023 School Year

We are currently looking for responsible students to join our patrol team for the 2022-2023 school year. This is open to students who will be attending École Springfield Heights School in the fall of 2022 as a grade 4 or 5 student.

The expectations of a School Safety Patrol are as follows:

- Report on time for duty
- Perform duties faithfully
- Strive to prevent accidents
- Set a good example for others at all times
- Follow teachers' and supervisors' instructions
- Report dangerous practices of students using the crosswalks
- Strive to earn the respect of fellow students
- Serve in all kinds of weather

To apply to be a patrol, please fill out the **online form** which can be accessed through the link in the Patrol Announcement on the ÉSHS websites under "News & Announcements".

**Please submit your application by May 6<sup>th</sup>.** *\*Late applications may be accepted, only if space allows.*

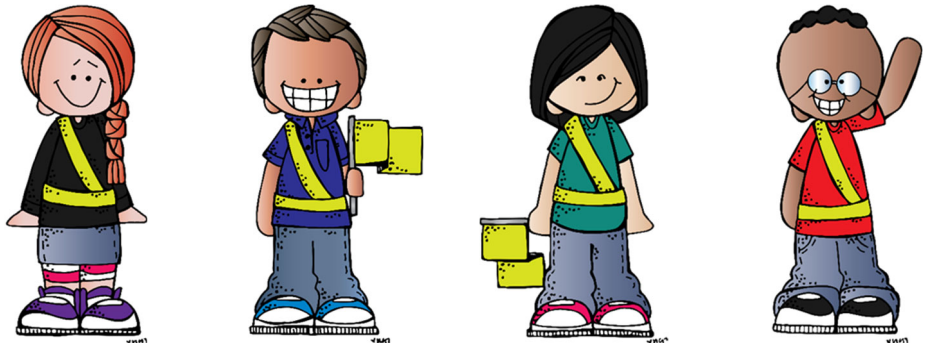
**Please note:**

- **Street patrols will be selected and trained during the last 4-6 weeks of school**
- **Bus patrols will be selected and trained in the fall once we have bus schedules**

If you have any questions or concerns, please contact Mme Brown at [abrown3@retsd.mb.ca](mailto:abrown3@retsd.mb.ca) or Mme Jorgensen at [cjorgensen@retsd.mb.ca](mailto:cjorgensen@retsd.mb.ca).

Thank you for your support,

The ÉSHS Patrol Team



## Water Bottles for School

Please ensure students come to school with at least 1 full water bottle each day. As the weather gets warmer, water consumption is increasing. Thank you



## The Transportation Department is Now Accepting Applications for “Fee-for-Service”

If you are require Fee-For-Service transportation, the application form must be submitted to the Transportation Department **each school year**.

Transportation Application – Fee-For-Service 2022-2023 forms are available by clicking this link:

[Transportation Application Fee-for-Service \(Form B\).pdf \(retsd.mb.ca\)](#)

or follow the Quick Link “Busing Information” on the RETSD website at [www.retsd.mb.ca](http://www.retsd.mb.ca), or from the school office.

Fee-For-Service applications must be submitted to the Transportation Department by **June 30<sup>th</sup>** of each school year.

Applications received after June 30<sup>th</sup> will be reviewed on an individual ba-



## Medical Concerns

To ensure the safety of students who require medication during school hours, RETSD has established medically approved policies, procedures and guidelines. School personnel will administer medication, but only under strict guidelines and only when it is deemed essential to enable a student to attend school.

Before school personnel will administer any medication, parents/guardians are required to contact the school and complete all necessary forms and procedures.

For further information please contact Mrs. Ziprick.



## Booster Seats

**The provincial law requires children to remain in booster seats until they are at least 145 cm (4' 9") AND 36 kg (80 lb.) OR nine years old.**

Given that schools will have students (possibly up to Grade 3) who do not meet the above criteria, it will not be possible for schools to transport these students in private vehicles (unless the vehicle belongs to the parent/guardian of the child being transported). This is inclusive of field trips and transporting individual or small groups of students to various functions/events. If you have any questions on this matter, please contact your school principal.

## ALLERGY ALERT

École Springfield Heights School is a **NUT FREE** School, which includes all tree nuts.

Please be advised that our school has students who have severe allergic reactions to nut products.

**\*\*Nutella** does contain Hazel nuts.

**\*\*It should not be sent** to school.

Thank you for helping to protect those students with allergies by not sending food that contain nuts to school. Look for the Nut free symbol on products you purchase and send to school.



### If you have a concern...

The schools in RETSD will always try to make the learning experience a positive, safe and happy one for its students. However, if you have a concern or an issue, please don't hesitate to let the school know. Open communication between home and school is very important.

The RETSD Board of Trustees stresses the steps shown below must be followed if concerns are to be properly addressed. The trustees' role is to hear all sides of the concern before making a decision on any appeal, to be the link between parents and the division, and to help with divisional processes and policies (such as this concern protocol). They realize that there is no greater advocate for your child than you, the parent.

Here are the steps to follow if you have a concern:

Talk to the person most directly involved—**your child's teacher**. If you must leave a message, please be sure to provide a day and evening phone number where you can be reached.

**If talking to the teacher doesn't resolve the issue, talk to the principal.**

***(The majority of parental concerns are resolved at either of the first two steps)***

If you've talked to the principal and, over a period of time the issue still has not been resolved, call the superintendents department.

*If your concern is not resolved by the superintendents department, you can make an appeal in writing to the board of trustees.*

The board of trustees will hear your appeal either in person or in writing, whichever you prefer.

For more information, visit: [www.retsd.mb.ca](http://www.retsd.mb.ca) > Your RETSD > Policies > Policy KE—Concern Protocol; Policy KE-R—Concerns and Complaints Procedures





## Safety First — Student Drop off and Pick up Guidelines

We continue to review practices and procedures to ensure the safety of students, staff and visitors at Springfield Heights. Safety procedures are as follows:

1. Please make sure that students do not arrive at school **before 8:45 am**. Supervision starts at this time.
2. Parents can stop, drop off, and pick up students on Sharron Bay or the North Kildonan Community Club Parking Lot. However, do not park on Sharron Bay directly in front of the school. Students must use a crosswalk when exiting the front of the school or meeting waiting parents on Sharron Bay. A reminder that Parents are asked to pick up or drop off students outside of the no stopping signs on Sharron Bay or on Mark Pearce Avenue or Kingsford Avenue.
3. All parents/guardians arriving to school to pick up their child(ren) at the end of the school day are asked to wait outside their child(ren) exit door. This is to prevent disruptions to classes still in session and ensure that strangers are not given access to students.
4. When children leave school early for appointments, etc. the parent or guardian is required to sign a form at the office with the child's name, date, parent name (printed). If parents are not known by front office staff, identification will be requested.
5. At dismissal time, Kindergarten - Grade 5 will exit their rear designated doors.

***Thank you for your cooperation and understanding. We appreciate your support in helping keep all students safe!***

## River East Transcona School Division Policies

### Life-Threatening Allergies

Many Springfield Heights students have extreme allergies to different foods, in particular nuts and any nut product, oil or flour. The allergies range from mild to life threatening. Some children may have a reaction if an item is even in their proximity. **As a nut-safe school, please do not send nuts or food containing nuts to school at any time.**

### Anaphylaxis Policy

The division recognizes that some students attending schools may require the administration of medication in response to an acute allergic reaction. Therefore for the safety of students, staff, and parents/guardians, —Anaphylaxis Procedures and —Anaphylaxis Avoidance Strategies must be followed within the division.

The complete policy is available on the website at: [www.retsd.mb.ca/site/about/policy/j/JLCG-R1](http://www.retsd.mb.ca/site/about/policy/j/JLCG-R1) and [JLCG-R2](http://www.retsd.mb.ca/site/about/policy/j/JLCG-R2). You may also get a copy at the office.

### Drug and Alcohol Policy

As you may be aware, the Division has a policy on drug and alcohol use. The complete policy is available on the web at: <http://www.retsd.mb.ca/site/about/policy/j/JICH.pdf>. The policy has been adopted in the interest of the health, safety, social and emotional well-being of all students. The policy outlines 3 key areas: prevention, intervention and consequences. Families are encouraged to become familiar with this policy and contact the school with any questions or concerns.

### Search Policy

In addition, the Division has a policy guiding actions in the event a student and/or his/her possessions require searching. The complete policy is available at [www.retsd.mb.ca/site/about/policy/j/JIH-R.pdf](http://www.retsd.mb.ca/site/about/policy/j/JIH-R.pdf). Families are encouraged to become familiar with these policies and contact the school with any questions or concerns.

**THANK YOU for helping us provide a safe environment for all our students.**