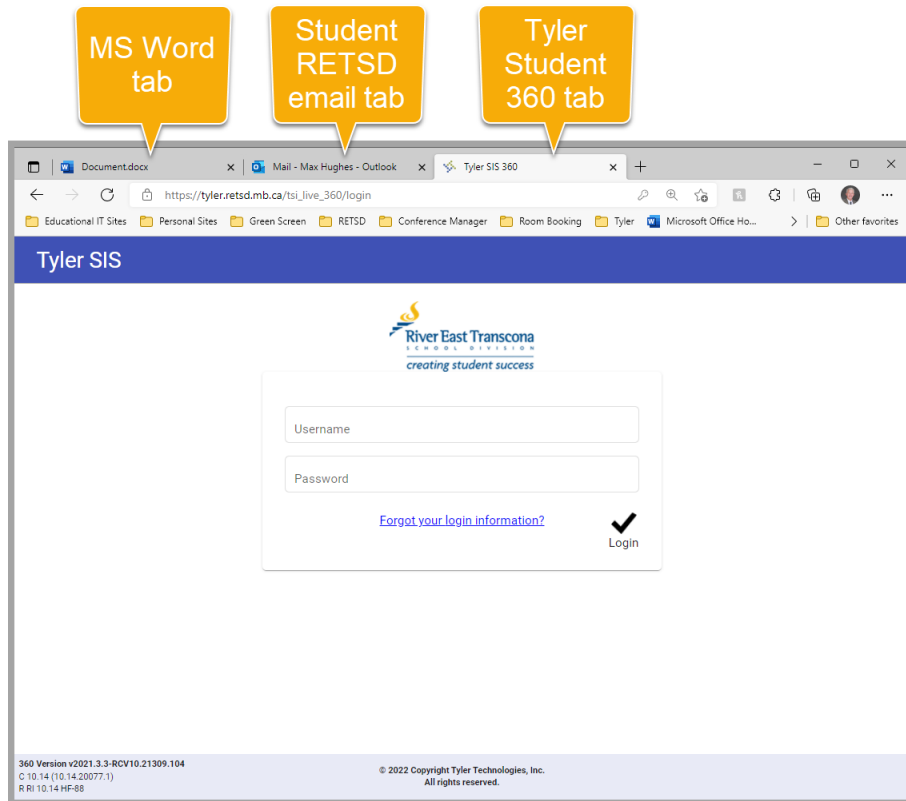


For students who have forgotten their password to the student portal.


Here are the instructions with screen shots to perform a **Reset Password** on this system:

1. I recommend having three tabs running in your Web browser to complete the various tasks in the process:
 - a) **Tyler Student 360** [Tyler SIS 360 \(rets.d.mb.ca\)](https://tyler.retsd.mb.ca/tsi_live_360/login)
 - b) **MS Outlook** – Office 360 logged into the RETSD student email account
 - c) **MS Word** – Office 360 used to create the new password



2. On the **Student 360** tab, click the **Forgot your login information.**
https://tyler.retsd.mb.ca/tsi_live_360/login

Tyler SIS


River East Transcona
SCHOOL DIVISION
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Username

Password


2 [Forgot your login information?](#) ☒ Login

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C 10.14 (10.14.20077.1)
R R1 10.14 HF-88

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3. Enter the student's full RETSD email address.

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3 **Reset Your Password**

Username*

A link to reset your password will be sent to the email address associated with this username.

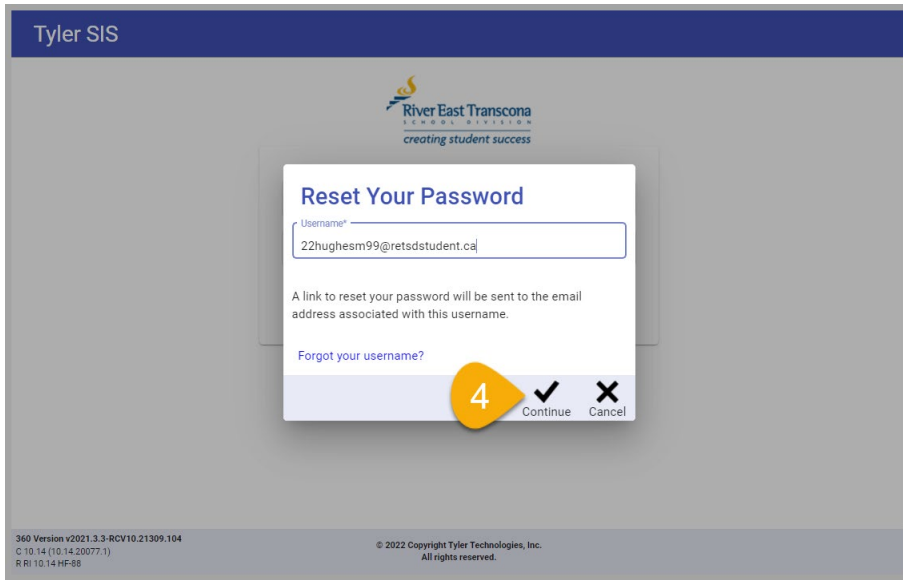
[Forgot your username?](#)

☒ Continue ☐ Cancel

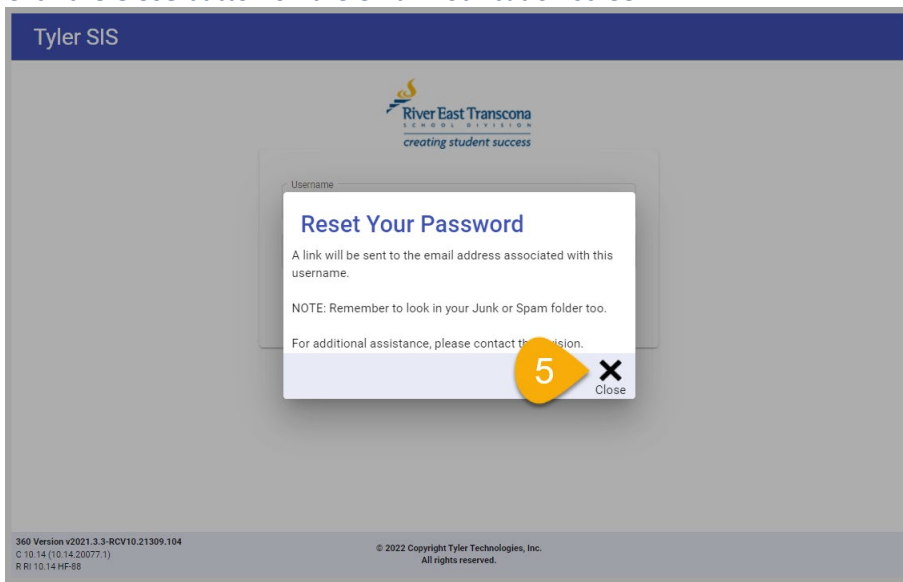
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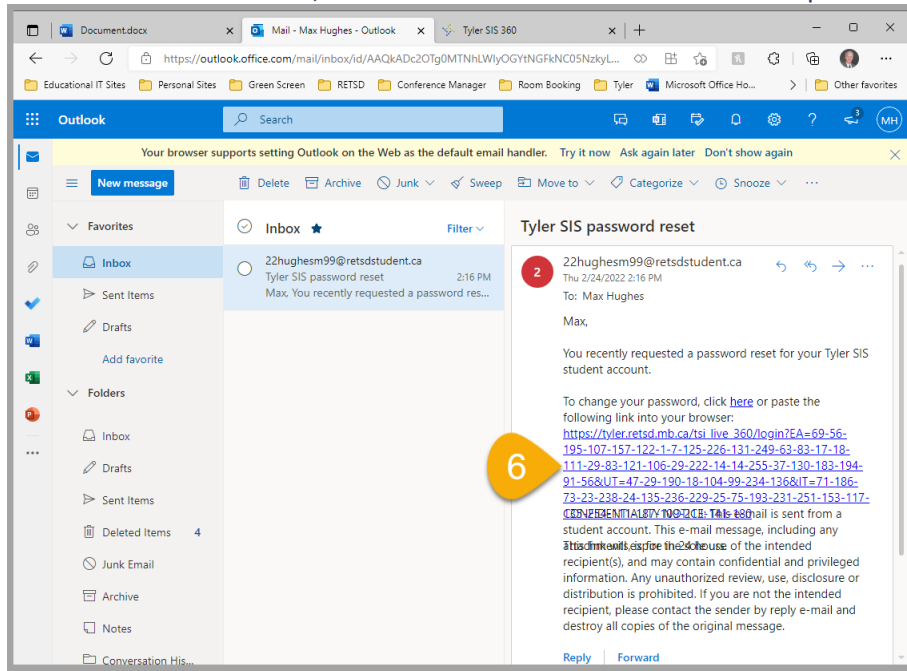
4. Click the **Continue** button.



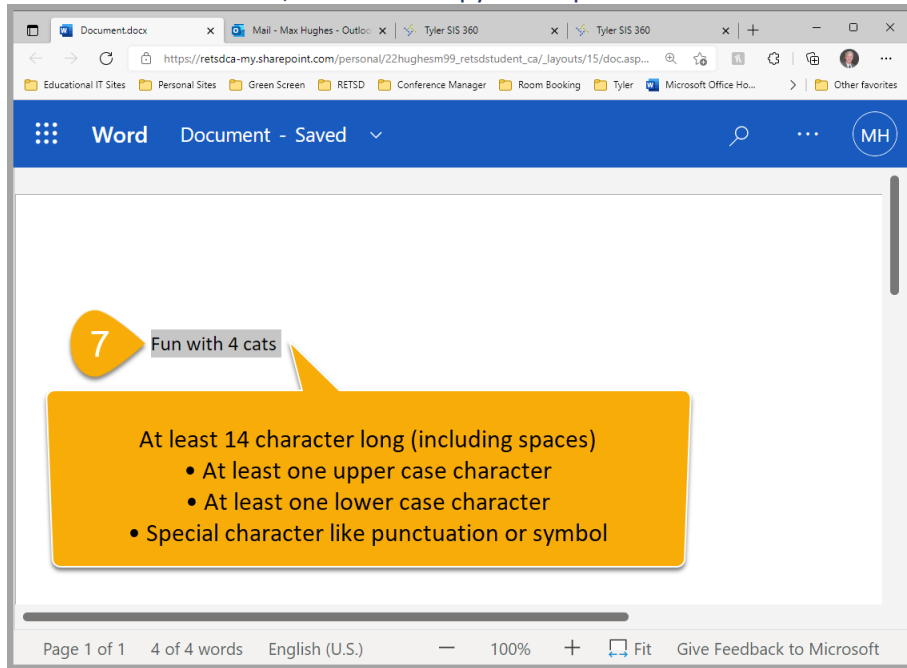
5. Click the **Close** button on the email notification screen.



6. From the **MS Outlook** tab, locate the new email and click the reset password link.



7. From the **MS Word** tab, create and copy a new password that meets the divisional standards.



8. On the new **Tyler 360** tab, paste the new password into the first field.

The screenshot shows the Tyler SIS interface with a 'Reset Password' dialog box. The dialog box has a title bar 'Reset Password' and two input fields: 'New Password*' and 'Re-enter Password*'. A yellow callout bubble with the number 8 points to the 'New Password*' field. The background shows the Tyler SIS logo and the River East Transcona School Division logo. At the bottom of the dialog box are 'Save' and 'Cancel' buttons with checkmark and X icons respectively.

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9. Paste the new password into the second field.

The screenshot shows the Tyler SIS interface with a 'Reset Password' dialog box. The dialog box has a title bar 'Reset Password' and two input fields: 'New Password*' and 'Re-enter Password*'. A yellow callout bubble with the number 9 points to the 'Re-enter Password*' field. The background shows the Tyler SIS logo and the River East Transcona School Division logo. At the bottom of the dialog box are 'Save' and 'Cancel' buttons with checkmark and X icons respectively.

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10. Click the **Save** button.

11. On the **Tyler 360 login screen** tab, enter the student username (the full RETSD email address).

12. Paste the new password into the second field.

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Username
22hughesm99@retsdstudent.ca

12 Password
.....

[Forgot your login information?](#)


✓
Login

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13. Click the **Login** button.

Tyler SIS


River East Transcona
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Username
22hughesm99@retsdstudent.ca

Password
.....

[Forgot your login information?](#)

13 ✓
Login

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Success!

Document.docx

Mail - Max Hughes - Outlook

Tyler SIS 360

Tyler SIS 360

https://tyler.retsd.mb.ca/tsi_live_360/student360/studentSummary

Educational IT SitesPersonal SitesGreen ScreenRETSDConference ManagerRoom BookingTylerMicrosoft Office Ho...GoogleRETSDTyler SITyler SISOther favorites

Tyler SIS

Graduation Plan Progress

Daily Student Activity

School Life

Student History

Max Hughes

Grade 12 - Administration Office

Student Summary

Academic Year - 2122

Settings

Announcements

02/24/22

No announcements for current date.

Today's Attendance

0 Tardy

0 Absent

Calendar

Go To Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5

Fees & Billing

\$90.00 Due

Student Schedule

Go To Student Schedule

Today

Thursday 02/24

8:23 - 9:29 AM

Applied Mathematics 40S

Room D - Senior M

Next School Day

Invalid date

Upcoming Events

Go To Calendar

No upcoming events.